



PAYROLL DEDUCTION REQUEST FORM

To: **Rancho Santiago Community College District Payroll Office**

Effective this date, you are hereby directed to make ten monthly payroll deductions or an annual deduction from my salary to the Santa Ana College Academic Senate for payment of professional dues, the amount to be determined by the Association [SAC Academic Senate]. Said amount may be increased or decreased by the said Association. You are directed to deduct the determined amount according to my option. **This authorization supersedes prior authorizations and is to remain in effect from year to year until revoked or revised by me in writing.**

\$ 5.00 Monthly (for 10 months)

\$50.00 Annual (once each year)

Name _____

Employee ID # _____

Signature _____ Date _____

Please print and return to the SAC Academic Senate Office A-211 OR email to AcademicSenate@sac.edu The original will be sent to the Payroll Office. Please retain a copy for your records.